



# ADMITTED STUDENT CHECKLIST

There are many details to remember as you count down to the beginning of your exciting new educational journey. This checklist will help you keep track of the details you need to complete during the enrollment process.

## WELCOME SESSIONS

We host Welcome Sessions in a few cities for accepted students. Please visit our [Accepted Students page](#) to reserve your spot at one of our upcoming sessions!

## ORIENTATION

We require all students to attend a mandatory Orientation, which includes activities designed to give you the best springboard for success.

- 1. Accept or decline your offer of admission
- 2. Send deposit
- 3. Confirm that all official credentials have been received
- 4. Return financial statement (non-US and Canadian students only)
- 5. Set up SGU email
- 6. Register for housing (on and/or off-campus)
- 7. Book flight and inform Admission Counselor
- 8. Return honor code
- 9. Complete entering student questionnaire
- 10. Confirm receipt of immigration letter
- 11. Consult your financial aid counselor
- 12. Review individual travel requirements
- 13. Enroll in or waive SGU-sponsored health insurance
- 14. Return health forms
- 15. Register your computer
- 16. Apply for physical or learning disability (optional)
- 17. Hug your loved ones, fly to Grenada, attend orientation, and take the next step in your career!

### 1. ACCEPT OR DECLINE YOUR OFFER OF ADMISSION

Please submit your signed Acknowledgment of Admission along with your admission deposit. Receipt of this deposit initiates the enrollment process and facilitates access to your student accounts.

### 2. SEND DEPOSIT

All deposits must be paid in USD. Acceptable forms of payment include bank wire, money order, and personal check. Consult the payment schedule in your acceptance packet for further details.

### 3. CONFIRM THAT ALL OFFICIAL CREDENTIALS HAVE BEEN RECEIVED

Remember to submit all outstanding academic transcripts and required examination scores to your admission counselor. Please note that a 'hold' is put on your account until all final documents are submitted.

### 4. RETURN FINANCIAL STATEMENT

Please submit the financial statement form as proof of finances for your medical education. This form is required for non-US and Canadian students only.

### 5. SGU EMAIL AND ACCESS TO SELF-SERVICE

Your deposit will trigger the creation of an SGU email account and credentials for you to join the University's portal, **Carenage**, which contains the University's Course Management System and your Student Self-Service account.

### 6. REGISTER FOR HOUSING

Visit the Housing Portal to make your choice on housing for the upcoming term. The Office of Admission will send you an email with the link to the Housing Portal when it is available.

### 7. BOOK FLIGHT

Please provide your flight details to your admission counselor so that a SGU representative can meet you at the airport. The **Accepted Students** site is a good starting point to obtain some travel information on Grenada.

### 8. RETURN HONOR CODE

All students joining the SGU community are bound by the University's **Honor Code**. This code must be downloaded, printed, physically signed by you (electronic signatures not accepted), scanned, and emailed back to your Admission Counselor. This must be done for you to pre-register for courses.

#### 9. COMPLETE ENTERING STUDENT QUESTIONNAIRE

Click [here](#) to select the program you are entering this term or visit the [Accepted Students](#) site.

#### 10. CONFIRM RECEIPT OF IMMIGRATION LETTER (NOT APPLICABLE FOR KBT PROGRAM IN THE UK)

You will need an immigration letter to enter Grenada, which you can obtain once all of your matriculation forms have been completed. Please keep this letter and your acceptance letter in your carry-on luggage when traveling.

#### 11. CONSULT YOUR FINANCIAL AID COUNSELOR

If you are planning on utilizing financial assistance for your course of study, please [review the financing options](#) for your program and follow the instructions for making timely applications for loans and/or scholarships.

#### 12. REVIEW INDIVIDUAL TRAVEL REQUIREMENTS

If you require a travel visa through US, UK, or elsewhere en route to Grenada, please ask your admission counselor for a letter of support.

#### 13. ENROLL IN OR WAIVE SGU-SPONSORED HEALTH INSURANCE

All SGU students must maintain continuous and adequate health insurance during their matriculation at the University. Entering students must either enroll in—or waive—the SGU-sponsored student health insurance plan. Information regarding the insurance plan and the procedures can be found in the University's portal, Carenage, under [Health Insurance](#). The enrollment or waiver must be documented prior to registration check in.

#### 14. RETURN HEALTH FORMS

Students in the School of Medicine (SOM) and School of Veterinary Medicine (SVM) will receive health forms from Susan Conway, RN, Director of Student Health Records, within the first week of being accepted and deposited. If you have not received your health forms within a week of your acceptance and deposit, please email [sconway@sgu.edu](mailto:sconway@sgu.edu). Both SOM and SVM health forms are to be completed, scanned, and emailed to [TermOneHealthForms@sgu.edu](mailto:TermOneHealthForms@sgu.edu).

Students entering the School of Arts and Sciences (SAS) are to turn in their health forms during the registration period on campus. SAS health forms are processed and kept in the Office of Admission in Grenada.

**\*Please be advised: If you are on any medications, be sure to bring enough to last longer than your anticipated stay. Your particular medication may not be available in Grenada.**

#### 15. REGISTER YOUR COMPUTER

A laptop computer is a necessity in today's academic programs. SGU has moved to a computerized examination process, so it has become imperative for students in the MD, DVM, and graduate programs to have a notebook computer. This computer must:

- Conform with the University [minimum standards](#) requirements.
- **Be registered** in order to access the campus network.
- Be registered with [Grenada customs](#) or [UK customs](#) in order for the University to cover the duty required on electronic equipment.

#### 16. APPLY FOR PHYSICAL OR LEARNING DISABILITY (OPTIONAL)

If you intend to apply for academic accommodations due to a disability for the upcoming entering class, please send a letter of request to the Dean of Students ([dos@sgu.edu](mailto:dos@sgu.edu)) by 5:00 pm of the first day of class. This request should be accompanied by the proper documentation.

- **Guidelines for Learning Disability/ADHD Assessment**  
Students who require further guidance should contact their Admission Counselor who will put them in touch with a specialist with the Psychological Services Center.

#### 17. HUG YOUR LOVED ONES, FLY TO GRENADA, ATTEND ORIENTATION, AND BEGIN YOUR CAREER IN MEDICINE!

**See you at Orientation!**